

# Application For Employment



We are an Equal Opportunity Employer and committed to excellence through diversity.

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

## Personal Information

Name

Address	City	State	Zip
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Phone number	Email address
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Are you legally eligible to work in the US? Yes <input type="checkbox"/> No <input type="checkbox"/>	Are you a veteran? Yes <input type="checkbox"/> No <input type="checkbox"/>
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If selected for employment are you willing to submit to a background check?

Yes  No

## Position

Position you are applying for	Available start date	Desired pay
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Employment desired

Full time       Part time       Seasonal/Temporary

## Education

School name	Location	Years attended	Degree received	Major

## References (business and professional only)

Name	Title	Company	Phone



**GREAT FUTURES START HERE.**

## Employment History

<b>Employer (1)</b>	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip
<b>Employer (2)</b>	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip
<b>Employer (3)</b>	Job title		Dates employed
Work phone	Starting pay rate		Ending pay rate
Address	City	State	Zip

## Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.  
 If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated .

Name (please print)	Signature
Date	



**GREAT FUTURES START HERE.**

# CONFIDENTIAL

## Background Check Authorization

Print Name: \_\_\_\_\_  
(First) (Middle) (Last)

Former Name(s) and Dates Used: \_\_\_\_\_

Current Address Since: \_\_\_\_\_  
(Mo/Yr) (Street) (City) (Zip/State)

Previous Address From: \_\_\_\_\_  
(Mo/Yr) (Street) (City) (Zip/State)

Previous Address From: \_\_\_\_\_  
(Mo/Yr) (Street) (City) (Zip/State)

Social Security Number: \_\_\_\_\_ DOB: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Driver's License Number/State: \_\_\_\_\_

The information contained in this application is correct to the best of my knowledge. I hereby authorized The Boys and Girls Clubs of North Louisiana and its designated agents and representatives to conduct a comprehensive review of my background consumer report and/or an investigative consumer report to be generated for employment and/or volunteer purposes. I understand that the scope of the consumer report/ investigative report may include, but is limited to the following areas: verification of social security number, current and previous residences, and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions, driving records, birth records, and any other public records.

I further authorize any individual, company, firm, corporation, or public agency to divulge any and all information, verbal or written, pertaining to me, to The Boys and Girls Clubs of North Louisiana or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation, or public agency may have, to include information or data received from other sources.

The Boys and Girls Clubs of North Louisiana and its designated agents and representatives shall maintain all information received from this authorization in a confidential manner in order to protect the applicant's personal information, including, but not limited to, addresses, social security numbers, and dates of birth.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## Equal Opportunity Employer

Qualified applicants receive consideration for employment without discrimination because of gender, age, religion, martial status, race, color, creed, national origin or disability.

I authorize the Boys & Girls Clubs of North Louisiana to investigate all statements in this application and to secure any necessary information for all my employers, references and academic institutions. I also authorize Boys & Girls Clubs of North Louisiana to conduct a criminal-records check or any other background checks deemed necessary to determine suitability for employment with BGCofNL. I hereby release all of those employers, references, academic institutions and BGCofNL from any and all liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications and my suitability for employment with the BGCofNL. I understand that any offer of employment is contingent upon receipt of satisfactory report concerning my academic credentials and employment references.

I further understand that any false or misleading statements will be sufficient cause for rejection of my application if BGCofNL has not employed me or immediate dismissal if BGCofNL has employed me. I also authorize BGCofNL to supply information about my employment record, in whole or in part, in confidence to any prospective employer, government agency, or other party having a legal and proper interest, and I hereby release BGCofNL from any and all liability for its providing this information.

I understand that nothing in this employment application, in BGCofNL's policy statements or personnel guidelines, or in my communications with any BGCofNL official is intended to create an employment contract between BGCofNL and me. I also understand that BGCofNL has the right to modify its policies without giving me any notice of the changes. No promises regarding employment have been made to me. I understand that if an employment relationship is established, I have the right to terminate my employment at any time for any reason.

I hereby acknowledge that I have read and understood that preceding statements.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_